

Agenda for Initial Parent Forum Meeting Tuesday 5th February at 6pm

Present: Louise Worrell, Hannah Lombardi, Joanne Norman, Jan Axmacher, Camilla Luard, Sabrina Warne, Claire Shears, Jane Page, Adrian Lemmon

| | Agenda Item | Discussion | Action |
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| 1 | <ul style="list-style-type: none"> Why has the parent forum been set up | <i>To improve communication and links between parents and school</i> | |
| 2 | <ul style="list-style-type: none"> What is the purpose of a parent forum? What will its remit be? | <i>It could be we discuss an issue or concern or it might be you want to find out more about a particular part of school and so we would invite someone to talk to the group.</i> | |
| 3 | Establish ground rules <ul style="list-style-type: none"> How the group will work? What is acceptable and appropriate | <i>The group will become an advisory group, but the governing body remains the decision maker and provides strategic leadership. This is another channel to open discussions between school and parents but it could be that a representative from the parent forum attends governor meetings or writes a report.</i> <i>We will not deal with complaints about individual children, families or teachers or name particular individuals</i> | <ul style="list-style-type: none"> LW to create a page on the website listing the parents who attended |
| 4 | Discuss electing a chair | <i>Parents decided they would prefer a rotating chair rather than nominate one person.</i> | |
| 5 | Discuss uniform changes <ul style="list-style-type: none"> 67 responses 63% in favour Phased introduction 2019-2020 | <i>Parents looked at the ties and discussed.</i> <i>It was suggested that the uniform be available at Parents evening with a simple yes/no vote</i> | <ul style="list-style-type: none"> LW to arrange for some children to be dressed in the uniform on parents evening |
| 6 | A.O.B | <i>Parents discussed the proposed changes to the admissions criteria at Hinchbrook. The school explained its' position and previous discussions about academisation.</i> | <ul style="list-style-type: none"> LW to consider if it would be appropriate to send a message to parents |
| 7 | <ul style="list-style-type: none"> Set a date for the next meeting | Tuesday 19 th March at 6:30pm | <ul style="list-style-type: none"> LW to send a parent mail a week before the meeting to ask if parents have any issues they would like raised. |