

## Agenda for Parent Forum Meeting – Wednesday 22<sup>nd</sup> May – 6.30pm

**Present: Louise Worrell, Hannah Lombardi, Lisa Hunter, Jo Norman, Jayne Youds, Kate Axmacher, Holly Newsam, Camilla Luard, Jenny Muir, Jonathan Smith (Chair of Governors), Ash Richardson (Vice Chair of Governors)**

	<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
1	Matters arising from previous meeting	<ul style="list-style-type: none"> <li>- Check that everyone had access to previous meeting minutes. These will always be uploaded to website so that everyone has access to them. Again clarified that all are welcome to attend meeting as/when desired – all parents are automatically part of the parent forum.</li> <li>- LW has sent out a uniform expectation list (clarified that white socks can be worn with summer dresses, white shirts mean a buttoned up collared shirt)</li> <li>- Transition day arrangements – following discussions at last meeting, these will be carried out over two days (Wed 3<sup>rd</sup> &amp; Thurs 4<sup>th</sup> July). The plan is to let parents know their children’s classes/teachers straight after the staff resignation deadline (after half term). Though no resignations are expected – it would be unwise to send these out prior to this. This is very early compared to many schools where children don’t find out until transition day itself. This will be sent out by Parentpay. It was noted that some people weren’t receiving Parentpay emails – LW to look into this issue.</li> <li>- LW has spoken to staff re giving children regular reminders to drink water throughout the day. Staff are doing this and it remains ongoing.</li> </ul>	LW to look into Parentpay emails to check why some weren’t being delivered
2	Reports	<ul style="list-style-type: none"> <li>- Parents looked at a range of different report templates in order to feedback what they wanted to see in their child’s end of year report.</li> <li>- Previous reports were felt to be too generic and often a list of what has been covered in class rather than a focus on the individual. LW keen to ensure that reports were useful, informative and clear. Not purely data but a report that gives the full picture.</li> <li>- Teachers have previously had the same discussion and LW had put together a template that combined many of their ideas.</li> </ul>	

		<ul style="list-style-type: none"> <li>- Parents feel that LW's template brings the right balance of data and personality.</li> <li>- Parents keen that the 'written parts' should reflect the information in the attainment table and explain it clearly where necessary.</li> <li>- Parents hoped that the 'progress' box could include suggestions of ways in which the child could benefit from additional work/practice at home.</li> <li>- Suggestion that the order of the pages should change so that the attainment was first – and could then be 'explained' and referred to in the final page.</li> <li>- Suggestion that the 'behaviour' box should be renamed 'behaviour and well being'</li> <li>- Suggestion that the child's house should appear on the information part of the report</li> </ul> <p>Reports will go out on 5<sup>th</sup> July This will be followed with a 'drop in clinic' on 10<sup>th</sup> July for all parents who need further clarification/discussion on any of the points in their child's report.</p>	LW to make decision on these suggestions
3	Written homework tasks	<ul style="list-style-type: none"> <li>- The question was asked as to the benefit of written homework for primary aged children</li> <li>- It was noted that studies have shown no educational benefit of written tasks. Reading and maths exercises/times tables shown to be far more beneficial.</li> <li>- Parents at the forum generally felt that the homework currently set was not beneficial.</li> <li>- However, the previous parent questionnaire suggested that many parents were still in favour of having set written homework.</li> <li>- It was decided that this would be on the agenda for the next meeting.</li> <li>- All felt it was important to ensure that there was fair representation on this issue.</li> </ul>	Parents to talk to other parents and find out views on written homework
4	Parents in School	<ul style="list-style-type: none"> <li>- Parents currently invited into school for: assemblies, meals, mothers day, fathers day, danceathon, open classrooms etc</li> <li>- Question asked – is this too much for parents? Is this too much disruption for the school?</li> <li>- Parents felt that there were too many 'open classrooms' – hard for working parents and tricky for children who had no parent there.</li> </ul>	LW to reflect on issues raised!

		<ul style="list-style-type: none"> <li>- Questions asked: do parents need to sit in a classroom and do an art activity on such a regular basis? Would once a year be sufficient? Could parents see something more interesting? A lesson? Something educational? Is it beneficial for the child? Do we need to look at the books during children's learning time? Does this work? (we will find out how it goes tomorrow!)</li> <li>- Discussion re the option of going back to book viewing after school but this means there will be no teacher present as not possible to ask teachers to stay after school every time.</li> <li>- Question asked whether parents could take their child home straight from the activity but LW explained that it is necessary to remove parents first in order to dismiss children safely.</li> </ul>	
5	Sports Day	<ul style="list-style-type: none"> <li>- LW asked parents their thoughts on new set up for Sports Day</li> <li>- Morning: team games run by house captains, Lunch: Picnic on the field for all, Afternoon: House races with winners!</li> <li>- Parents all seemed keen on this idea - felt it was beneficial and created a sense of school community and positivity.</li> <li>- Date of sports day = Friday 21<sup>st</sup> June</li> <li>- Back up = Friday 5<sup>th</sup> July</li> <li>- Parents keen for LW to mention in next newsletter that house colour t-shirts would be welcomed and encouraged. Also perhaps a clarification of 'royal blue' and 'bottle green' as per the t-shirts on the uniform website.</li> </ul>	LW to put a note in the weekly bulletin
6	AOB	<ul style="list-style-type: none"> <li>- Question asked re the format for SATS results being sent out</li> <li>- R/Y1/Y2 SATS and screening information will be sent out with reports</li> <li>- Y6 SATS arrive on 8<sup>th</sup> July (after reports). These will be printed out for each child and sent out to parents soon after.</li> <li>- Hard to avoid the 'opening in the playground' as this is not in the school's control</li> <li>- It was noted that many parents keen to help on the 'workforce day' but they are away due to it being half term. Those parents were keen to point out that they would love to help on another occasion.</li> </ul>	

7	Set date and agenda for next meeting	Thursday 4 <sup>th</sup> July - 6.30pm Agenda: - Homework	